

INSTRUCTIONS FOR W.S. § 16-6-101 (B) RESIDENCY STATUS

W.S. § 16-6-101 (B) states:

(B) A business entity, each member of which has been a resident of the state for one (1) year or more immediately prior to bidding upon the contract;"

DOCUMENTATION AND AFFIDAVIT REQUIRED:

1. Submit a photocopy of each partner(s), member(s) driver's license(s). If the license has an extension, please provide a copy of the back of the license also.
2. Return the completed Affidavit signed by the partner(s) or member(s)
3. Residency certificates ***must be renewed on an annual basis***. The original certificates should be resubmitted to the Department of Workforce Services/Labor Standards ten (10) days prior to the expiration date.
4. If you have any questions, contact the Wyoming Department of Workforce Services, Labor Standards, 1510 E. Pershing, West Wing, Cheyenne, WY 82002, Telephone (307) 777-7261.