

## **PUBLIC NOTICE OF PROPOSED CHANGES TO THE RULES AND REGULATIONS OF THE WYOMING DEPARTMENT OF WORKFORCE SERVICES (DWS)**

**PUBLIC NOTICE IS HEREBY GIVEN** that the Wyoming Department of Workforce Services (DWS) proposes changes that will affect the Department's rules and regulations. The following changes are proposed for modifications to Chapter 1, Regulation Governing Access to Records.

- Section 3 – Applicability – update DWS physical address.
- Section 4 – Definitions – (g) Public Records - changed W.S. 16-4-210 to 16-4-201
- Section 6 – “Fees” was deleted; the new title is: “Requests for Information and Access to Public Records”.
- Section 6(a) – added “are preferred to be submitted electronically at: <http://wydws.nextrequest.com>” “Workforce Services: and updated the physical address.
- Section 6(b) – deleted - “non-fee requests need to be submitted in writing, not to the Office of the Director, but shall be directed to appropriate Department personnel”.
- Section 6(c) and (d) were reassigned to the remaining rules.
- Section 6 (e)(f)(g)(h) and (i) were added to include: Applicability, Custodian, Right of Inspection, Grounds for Denial and Response to Request; Statement of Reason and Time Limits.
- Section 7 – title “Fee Schedule” was deleted and “Procedures, Fees, Costs and Charges for Inspecting, Copying and Producing Public Records” was added.
- Section 7(a)(i) through (v) was deleted. New sections (a) and (b) were added to include the State of Wyoming, Department of Administration and Information (A&I) directive from September 6, 2016, in adopting uniform rules for procedures, fees, costs and charges for inspecting, copying and producing public records.

Written comments should be submitted to the following address by **August 21, 2020.**

Wyoming Workers' Compensation Division  
ATTN: Administrator  
5221 Yellowstone Road  
Cheyenne, WY 82002  
(307) 777-7672

Or via email to: [marcia.price@wyo.gov](mailto:marcia.price@wyo.gov)

A public comment period will end at close of business on **August 21, 2020.**

Copies may be obtained by submitting a written request to the Division, with pre-payment by personal check or money order for the total number of copies requested; the fee for each copy is \$4.00. The proposed rules may be downloaded, free of charge, from the Department of Workforce Services (DWS) at: <http://www.wyomingworkforce.org/news/publicnotices/>