



Claimant Registration Guide

Claimants can use WYUI to file an unemployment claim, check account status, file an appeal to a claim decision, and much more online.

First-time users

1. Access WYUI

2. Click “Unemployed Worker Sign Up”

- You must complete all fields marked with a red asterisk.

3. Create your user ID and password

- User IDs must:
 - Be 11-30 characters long
 - Start with a letter
 - Contain only letters, numbers or special characters (‘.’, ‘_’, ‘@’)
- Password must:
 - Be 8-30 characters long
 - Be case sensitive
 - Not contain all or part of the user ID
 - Contain all of the following:
 - At least one uppercase letter
 - At least one lowercase letter
 - At least one number
 - At least one special character (‘!’, ‘@’, ‘#’, ‘\$’, ‘.’, ‘_’)

4. Create Three Security Questions and Answers

- These questions help you reset your user ID or password if needed.

5. File a Claim

- After creating your WYUI account, you can begin filing your claim and accessing claim information. You can select “File Unemployment Claim” from the blue tabs in the menu at the top of the screen or the green triangles in the menu in the middle of the screen.