

State Rehabilitation Council

Meeting Minutes

January 17th, 2017

Title: State Rehabilitation Council Meeting

Location: Conference call, Cheyenne WY

Members

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|--|--|--|
| <input checked="" type="checkbox"/> Cheryl Junge, Chair | <input type="checkbox"/> Tammy Noel, Chair Elect | <input type="checkbox"/> Tobi Cates, DWS Administrator |
| <input checked="" type="checkbox"/> Kelly Zink | <input type="checkbox"/> Jim McIntosh, DVR Administrator | <input checked="" type="checkbox"/> Amy Burns |
| <input checked="" type="checkbox"/> Elizabeth Jude Hass Tribal DVR | <input type="checkbox"/> Carolyn Coleman Burke | |
| <input checked="" type="checkbox"/> Michael Bailey | <input checked="" type="checkbox"/> Aleyta Coffey | |
| <input checked="" type="checkbox"/> Lee Beidleman, CAP | <input checked="" type="checkbox"/> Rhonda Tanner, Liaison | |
| <input type="checkbox"/> Shirley Pratt | | |
| <input type="checkbox"/> Kris Bachert, DVR Area Manager | | |
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Tuesday, January 17, 2017

Review of meeting minutes from November call

There were no changes to the minutes. Minutes were accepted as written.

December call was cancelled

It was requested that a formal list of SRC members and contact information be made accessible to SRC chair and co-chair so they can notify members in the event of a last minute cancellation if Rhonda isn't available. Membership rosters will be updated and sent out to all members and in the future will be updated monthly.

Status of changes to webpage

We talked about the changes on the SRC website. Rhonda needs all the proposed changes from the committee members by February 15. We are going to discuss changes proposed on the next phone call. Cheryl would like to have current data posted to the dashboard on the website. The VR dash board will be posted on the website at the end of every quarter. She would like that to be updated. She would like to have information on the website so that it is user friendly and tells the work of DVR and the SRC.

Information on changes for WIOA

There will not be much if any changes on the dashboard, Jeff did say the reporting will be changed according to the reporting measures from RSA. Pre-ETS information will be included as required by the new performance indicators. Brian is working with winters and RSA to get all of these things implemented and he will get this information to the SRC team. The SRC team would like to see what kinds of changes and when they are going to happen. There was a focus on how many people were served, and how many were closed in a successful employment outcome. New focus is on outcomes rather than numbers served. Efforts are being made to get the Workforce and Education systems to talk to one another but it is a big task and we are working on limited funding. The question was asked if in the MOU between the Department of Education and Vocational Rehabilitation if this has been articulated. Kelly Zink reported that they have talked about a tracking system but the MOU does not specially state how this will occur. It just says that a tracking system will be implemented. The Department of Ed will be meeting with Nicki and Ann to be writing a new MOU with the new WIOA language. A request was made for an update on the MOU progress at our February meeting. Currently the MOU is in the final draft and has been sent to Rehabilitation Services Administration (RSA) for review.

There will be a lot of work ahead of us for all the data tracking we need to do to have a clear reflection of what is happening. The question was posed to Jeff of where are we at with our Youth spending? DVR is seeing an upward trend which is good, but there is still a long way to go from where we need to be.

We would like to have Shaye Moon participate on our next call and give us an update on what is happening statewide with Employment First so we may get a bigger picture. DVR is going to be working with Albany County School District #1 and Vinson Memorial County hospital to implement a Project Search Program that will help with the Pre-ETS funding as well. A brief description of the Project Search model was provided to the group. A representative from Project Search will be coming out in late February to begin training.

Sub Committee plans moving forward

In a previous call, three committee groups and leaders for each group were identified:

- Review Committee (Lee Beidelman/Kris Bachert)
- Outreach Committee (Amy Burns)
- Membership Group (Aleyta Zimmerman)

We would like to have an update on each call from these committees. We also need to continue to build our membership to at least sixteen people, a majority of which need to be advocates or consumers of DVR services. We are not there yet. We also need to create partnerships with our business leaders to recruit at least three more business representatives to the SRC membership. Since Shaye works with employers, she may be able to help identify interested employers.

Updates:

The DVR handbook is being revised. Lee Beidelman said the Review committee would like to provide some thoughts and ideas in this process. It was also brought up how the SRC committee can be more directly involved in the development of the handbook and state plan, moving forward with the greater input and suggestions. A formal request was made to DVR to submit to the SRC a draft copy of this document to the SRC one week prior to our February conference call for members to review. Jeff stated the futures group met last week they are almost through revising the policy manual they will have a rough draft to Jim and area managers by the end of January. He will work to get us a copy by the February call. They will review that document at the February manager meeting and the goal is for the futures group meet one final time in March to clean up and ready to send to RSA for the final say or suggested changes. The SRC would like the opportunity to provide feedback to be considered prior to submission to the RSA. The policy manual guides all of DVR with regards to how we conduct our business. They have really increased the content of the policy manual the futures' group has worked very long and hard on this project. We would also like to see a copy of the finalized manual on our website so it is accessible to members to reference.

We have had two resignations with the new political regime. The Commissioner of Social Security and the Commissioner of the RSA have both resigned. Their last day was on Friday. We don't know who will be appointed, however, Mr. Ed Anthony is the current "acting" RSA Commissioner. It is expected that replacements will be appointed in near future.

Aleyta will be working on getting new members for the committee she has been very busy with the legislative activities. If anyone has any names or suggestions for new membership's recruitment, they are encouraged to approach them. On our monthly meetings we would like to have updates from everyone on efforts made. Rhonda will get a copy of the SRC application form to all members so that they can be distributed as appropriate.

Our next in person meeting was originally scheduled to meet in conjunction with the SILC May 2-4 in Casper. This meeting has had to be changed due to schedule conflicts. Cheryl will contact the SILC liaison or chair to see if she might be able to sit in on a portion of the Casper meeting and share back when the SRC meets the following week.

The next in person meeting will be held in Lander May 8th -May 10th 2017 details to follow.

Action Items

- Updates need provided to Rhonda Tanner

Meeting Dates:	City
May 8 th -10 th , 2017	Lander

RSA website: www.rsa.ed.gov

WIOA webinars: www.ion.workforcegps.org

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