

State Rehabilitation Council

Meeting Minutes

February 21, 2017

Title: State Rehabilitation Council Meeting

Location: Conference call, Cheyenne WY

Members

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|--|--|--|
| <input checked="" type="checkbox"/> Cheryl Junge, Chair | <input checked="" type="checkbox"/> Tammy Noel, Chair Elect | <input type="checkbox"/> Tobi Cates, DWS Administrator |
| <input type="checkbox"/> Kelly Zink, WDE | <input type="checkbox"/> Jim McIntosh, DVR Administrator | <input type="checkbox"/> Amy Burns, WIL |
| <input checked="" type="checkbox"/> Elizabeth Jude Hass Tribal DVR | <input checked="" type="checkbox"/> Carolyn Coleman Burke, Advocate | <input checked="" type="checkbox"/> Terri Dawson, Parent Info Center |
| <input checked="" type="checkbox"/> Michael Bailey, Bus/Industry | <input checked="" type="checkbox"/> Aleyta Zimmerman, Governor's Council on DD | |
| <input type="checkbox"/> Lee Beidleman, CAP | <input type="checkbox"/> Rhonda Tanner, Liaison | |
| <input checked="" type="checkbox"/> Shirley Pratt, BHD/DD Waiver | | |
| <input checked="" type="checkbox"/> Kris Bachert, DVR Area Manager | | |
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Tuesday, February 21, 2017

Review of meeting minutes from November call

No other changes required and minutes were accepted as corrected.

Employment First Update:

Shaye Moon updated the SRC team on the most recent report to the governor and Joint Labor and Health Committee in October 2016. Concerns were voiced by the JCH committee that the information provided was not adequately presented as those involved in compiling the report were not present to share its findings. The Committee asked for better clarification and a more specific report showing the impacts that Employment First has had on bringing people with disabilities to employment. Shirley Pratt also serves on the committee and shared that the task force does not have to issue any further reports to the governor's office after October 2017 and that the Employment First Task Force will sunset. A meeting was held earlier in the day today and the consensus was that the Task Force has identified more specific goals and a better direction moving forward with a recommendation that greater direction needs to come from the "top down" to actually result in systems changes by providers and agencies. Shaye also shared a brief summary of her activities around the state including meeting with Workforce Advisory Group across the state to better coordinate efforts and information sharing. The SRC team had a discussion about identification of barriers to successful employment and the need to bring this voice to our employment community to seek ways to address these problems.

Policy and Procedures Manual update:

Jeff White shared that the manual's rough draft has been completed and will go to the next manager's meeting for input. Lee Biedelman will be brought into the review process and Kris Bachert has been involved in the Future's group since the onset so SRC input is in place. Enhancements have been made to the manual including more details and content specific to RSA requests. Overall, the manual is more user friendly and better organized. Next steps are for RSA review and edits. Once published, the manual will be uploaded to the SRC website for access.

Status of changes to webpage:

The webpage has been updated to reflect current information about SRC activities, purpose, committees, and employer awards. Now includes a monthly updated section reflecting agendas and finalized minutes. Dashboard information has also been updated as of January 2017 and will be regularly updated on at least a quarterly basis. There was request to have information reflecting Pre-ETS activities as well in future dashboard reports. Cheryl voiced that she would like us to look more closely at unsuccessful closures and see if we can identify any trends or needs that can be better supported

by the work of the SRC. The Team also discussed employer awards section and agreed to leave an historical listing of employers recognized as it reflects greater levels of business participation and involvement to those visiting the site. SRC team was asked to review page and give any feedback on other changes needed.

MOU Update:

Kelly Zink emailed a brief summary of MOU status which Cheryl read to the group. In summary, Nicky Harper, Ann Armel and Kelly have rewritten the MOU with suggested edits from RSA. All notes were incorporated as well as formatting changes and elimination of redundancies. Leadership at both WDE and DVR reviewed and then sent to RSA for review. Some additional corrections were suggested by RSA. Document will again be revised and we will be updated on our next month's call as to the final product.

Sub Committee Updates:

Review Team: Kris reported that she has not had a chance to meet with Lee to establish a report. They will be meeting later this week. Cheryl would like to see greater emphasis placed on gathering satisfaction information from VR clients to better provide information to our needs assessments. She requested that the review team consider taking this on as a project focus and asked the committee to identify others that may be able to play a role in this process. A report will be given on our next call.

Outreach:

Cheryl again voiced concerns that we need to do a better job of interacting with our partner groups to establish better connections and collaborations on issues that may involve DVR services/needs. Perhaps we need to start with identifying committed members that already have a role on other teams that we could use as natural ways to get/share information. Team will be updated next call.

Membership:

Aleyta presented SRC information to the DD Council. Cheryl requested that all team members do more outreach to identify potential past consumers of VR services to join us at the table. Our current membership is "top heavy" and lacks the consumer voice. We need to see at least 50% of our membership represented by either consumers or advocates of consumers. Carolyn offered to reach out to a few parents that may be interested in playing a role in the Jackson area. Cheryl stated that she had also reached out to CWCC to request a representative of services for mental illness to have a greater presence since many VR clients fall under this category of eligibility.

The next in person meeting will be held in Lander May 8th -May 10th 2017 details to follow.

Action Items

- **Get any suggestions of other changes needed to website to Rhonda Tanner or Cheryl Junge by next call.**
- **Contact Nicky Harper or Ann Armel to update SRC on regional trainings upcoming/in planning process.**

Meeting Dates:	City
May 8 th -10 th , 2017	Lander
August 15th-17th, 2017 joint meeting with SILC	Casper

RSA website: www.rsa.ed.gov

WIOA webinars: www.ion.workforcegps.org

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