

State Rehabilitation Council

Meeting Minutes

June 20, 2017

Title: State Rehabilitation Council Meeting

Location: Conference call, Cheyenne WY

Members

- | | | |
|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------|--------------------------------------------------------|
| <input checked="" type="checkbox"/> Cheryl Junge, Chair | <input type="checkbox"/> Tammy Noel, Chair Elect | <input type="checkbox"/> Tobi Cates, DWS Administrator |
| <input type="checkbox"/> Kelly Zink | <input checked="" type="checkbox"/> Jim McIntosh, DVR Administrator | <input type="checkbox"/> Amy Burns |
| <input type="checkbox"/> Elizabeth Jude Hass Tribal DVR | <input checked="" type="checkbox"/> Carolyn Coleman Burke Consumer/Advocate | |
| <input type="checkbox"/> Michael Bailey | <input type="checkbox"/> Aleyta Coffey | |
| <input type="checkbox"/> Lee Beidleman, CAP | <input type="checkbox"/> Rhonda Tanner, Liaison | |
| <input checked="" type="checkbox"/> Terri Dawson, Parent Information Center | | |
| <input type="checkbox"/> Lee Grossman | | |
| <input checked="" type="checkbox"/> Kris Bachert, DVR Area Manager | | |
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Tuesday June 20th, 2017

April Minutes review: The April minutes were reviewed since we did not have a conference call meeting in May. Minutes were approved with no further changes.

Follow Up on April Action Items:

Jeff White will be sending out a copy of the Policies and Procedures manual to Cheryl to be distributed to all SRC members with the June minutes. The document has been sent to RSA for review. The SRC will review this document as a part of the August meeting in Casper. Jim will also put together a working calendar of deadlines for the SRC's required participation in RSA reports or monitoring activities. This calendar will also be distributed and reviewed at the August meeting.

Introductions of new board members:

Due to a number of conflicts in schedules, we were unable to make introductions of new members. We will do introductions in August.

Status update on new Policies and Procedures Manual and MOU with Dept. of Ed:

A copy of the proposed manual has been sent to RSA for review and feedback. A copy of this manual will be sent to all SRC members for review in August. The MOU has been significantly changed as a result of RSA feedback on the original draft. It is now in the Department of Education's possession to review and will then go to the Attorney General for review.

Identification of New Chair for Outreach Committee:

Due to the limited number of people on today's call, this item was tabled on the agenda and will be revisited in August. Carolyn Coleman-Burke joined the June call as we were all saying good-bye and wrapping up and requested that Cheryl contact her. Carolyn expressed interest in serving in this position. This will be discussed in August before the full council.

Collaborative Agency Meeting Updates:

Andrea Clubb, has agreed to serve as a liaison to the SRC representing the Wyoming Advisory Panel for Students with Disabilities (VI-B). She will provide our team with an update following each scheduled meeting.

Cheryl met with Amber Alexander from Wyoming Independent Living. She will be serving as our new SILC member representative once their council has completed their leadership changes. Amber and Cheryl have discussed ways that the SILC and SRC can work more closely together to accomplish common/similar goals and be more productive in our joint sessions held twice a year. Our August meeting will have one half day devoted to this endeavor.

The Employment First strategic plan facilitator meeting will be held July 15. The task force is set to sunset in November unless the legislature enacts a continuation. Efforts are being identified to solicit legislative support. Shaye Moon continues to work with employers across the state.

Cheryl updated the team about her participation in an Employment Summit held on May 31, 2017, sponsored by NOWCAP. The purpose of the summit was to identify barriers seen to successful employment of individuals with disabilities and to work together to address some of the challenges being faced. Anyone interested in participating is encouraged to do so. The next planned meeting will be held at NOWCAP located 435 N. Walsh Street, Casper WY in the Theater room at 3:30 on July 26. Advocates, case managers, service providers, school personnel, direct care staff and consumers of services are all welcome to attend.

Cheryl also shared information about her membership in the greater Natrona County WAG (Wyoming Advisory Group) tasked with development of a skilled workforce for the employment needs of the greater Natrona County area. The group is newly forming and clarifying its roles and responsibilities. Kris Bachert also serves on this group.

Updates from Jim McIntosh:

The state of Wyoming has recently entered into its first internship relationship with DVR. Six individuals have been identified to work as interns in state government. This is a big accomplishment, as the state of Wyoming has previously not had anyone employed in this capacity.

Pre-ETS monies are being spent rapidly across the state. Some regions have benefitted more than others from this resource. Efforts are being considered to move monies to the local level so that they will be more equally distributed in the future. Quality of dollars spent is also being looked at more closely. Jim voiced a desire to have monies result in the greatest educational benefit to students possible. To this end, recommendations for plans to involve multiple experiences within the same employment setting or multiple settings are being discussed.

Project SEARCH is up and running in Laramie with Ivinson Memorial Hospital. More information will be shared in our meeting in August.

No July Conference Call:

Due to busy summer schedules, no conference call will be held in July.

The next in person meeting will be held in Casper August 15th-17th. Meetings begin August 15 at 1:00 at the Casper Workforce Center, located at 851 Werner Court. Hotel rooms have been held for members at the Quality Inn. Contact Rhonda if questions.

Action Items

- Cheryl will have Rhonda send out the proposed copy of the new Policies and Procedures manual with June minutes.
- Jim will check into the RSA state training website access that is available online.
- Jim will provide a calendar of time lines for when reports are due to the governor from the VR office so that the SRC can create a calendar of work to be done.

Meeting Dates:	City
August 15 th -17 th , 2017	Casper

RSA website: www.rsa.ed.gov

WIOA webinars: www.ion.workforcegps.org

WY RSA Liaison, Jannette.shell@ed.gov (202) 245-7257