

State Rehabilitation Council

Meeting Minutes

October 17th, 2017

Title: State Rehabilitation Council Meeting

Location: Conference call, Cheyenne WY

Members

<input checked="" type="checkbox"/> Cheryl Junge, Chair Community Rehab Provider	<input type="checkbox"/> Vacant, Chair Elect	<input checked="" type="checkbox"/> Carolyn Coleman Burke, Treasurer Parent Advocate
<input checked="" type="checkbox"/> Amber Alexander, SILC	<input type="checkbox"/> Lee Grossman, Advocate (BHD/DD)	
<input type="checkbox"/> Terri Dawson, Parent Info Center	<input type="checkbox"/> Aleyta Coffey, Advocate WGCDD	
<input checked="" type="checkbox"/> Lee Beidleman, CAP	<input type="checkbox"/> Consumer, vacant	
<input checked="" type="checkbox"/> Amanda Parks, DVR Counselor	<input type="checkbox"/> Consumer, vacant	
<input type="checkbox"/> Michael Bailey, Business/Ind/Labor	<input checked="" type="checkbox"/> Elizabeth Jude Hass, Tribal DVR	
<input checked="" type="checkbox"/> Wanda Noftsker, Business/Ind/Labor	<input type="checkbox"/> Kelly Zink, WDE	
<input type="checkbox"/> Business/Ind/Labor-vacant	<input type="checkbox"/> Tobi Cates, DWS	
<input type="checkbox"/> Business/Ind/Labor-vacant	<input checked="" type="checkbox"/> Jim McIntosh, DVR Admin	
	<input checked="" type="checkbox"/> Rhonda Tanner, Liaison	

Tuesday, October 17th, 2017

Review of meeting minutes from August in person meeting

Discussion is needed additions/changes to be approved in the December 2017 meeting.

Follow-up from August meeting.

The Policies and Procedures manual is now linked to the SRC website and was approved by RSA. There were some changes requested by the State Rehabilitation Council for the website those changes have been completed. The outreach committee would like to have input in the website.

Subcommittee Report

Sub committees were formed at the State Rehabilitation Council meeting in August. If members are not comfortable with their assigned sub-committee, they can request movement to another subcommittee. They also want them to use their expertise in what they do in their everyday jobs. If you have a desire to serve on more than one committee you may please consider the time commitment it takes. If you have any questions our concerns please let Cheryl know and she will get that information on the next agenda. Tammy Noel has resigned from the committee. Amanda Parks will be on the review committee and Wanda Noftsker has agreed to the chair for the membership committee. Moving forward there are a couple of goals to work on this year and meeting the mandates.

Review Committee

This subcommittee has not yet met. Subcommittee meeting dates have not yet been decided on. It would be helpful if some coordination occurred with other subcommittees, as there is likely to be overlap in work that needs to be done. Lee will get with Jim and Brian and establish some deadline dates for the Unified Plan and the Needs Assessments.

Outreach Committee

Aleyta was absent from today's meeting and did not submit a report to be shared. Carolyn emailed copies of her notes from the discussion regarding the joint committee meeting. The next meeting will be held November 1st at 9:00a.m.

Membership Committee

There were two applications that were submitted, the State Rehabilitation reviewed and asked that they be sent to the governor's office for approval. There are some concerns regarding accuracy of the rosters in regards to membership roles. Cheryl will provide this information to Rhonda, and she will work with the governor's office to get this information corrected. Members willing to serve a second term have been forwarded to the governor's office for approval

Officer Nominations/Elections

Nominations for officer positions were opened. No one offered nominations for chair or treasurer. Carolyn Coleman Burke was named as a replacement for the remainder of Terri Dawson's Treasurer role and agreed to continue in this capacity for next year. No new nominations were received for the role of chair. Since the chair elect position was also vacant, Cheryl agreed to serve a second term as chair. The chair elect was open for nominations and Wanda Noftsker agreed to accept the position.

Employment First Update

The employment First Task Force has been meeting for three years and has completed the task assigned by the legislature including providing reports to the legislature and the governor's office. The Employment First Task Force will disband through the "sun set" rule after their October meeting. The Employment First group plans to continue to work together to inform employers etc. of the need to hire individuals with disabilities. However, the group is no longer supported by the Behavioral Health Division and needs to find a "home". The State Rehabilitation Council was asked to consider taking on this role as Jim reports it is a perfect fit to help spread the Employment First agenda. The task force has its final meeting on October 31st, 2016. They will then determine who on the Task Force would like to continue to meet. Shaye Moon has agreed help facilitate meetings. The group has requested that meeting occur quarterly instead of monthly. The Employment First website has been created but does not have funding to maintain so it didn't go live. It was suggested that perhaps it could link to the SRC website.

Shaye continues to work with workforce advisory groups (WAGs) to inform on the benefits of hiring individuals with disabilities. The SRC agreed to review the Employment First Strategic Plan and make a decision on whether or not it could support this effort moving forward. A discussion and vote will be placed on the next agenda.

Action Items

- Members review their own information and provide corrections to Rhonda for the rosters by November 1
- Review the Employment First Task Force Strategic Plan that Rhonda sent to membership

Meeting Dates:	City
December 19 th , 2017- phone conference call	1-877-225-4133
February 20, 2018- phone conference call	1-877-225-4133
April 17, 18, 19, 2018 – face to face meeting	Evanston- location TBD
June 19, 2018- phone conference call	1-877-225-4133

RSA website: www.rsa.ed.gov

WIOA webinars: www.ion.workforcegps.org

WY RSA Liaison, Jannette.shell@ed.gov (202) 245-7257